Temasek Polytechnic

School of Informatics & IT

**Diploma in Financial Business Informatics**

MP Minutes of Meeting

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| --- | --- | --- | --- |
| Date: | 26/11/2012 | |  |
| Week: | 4 | |  |
| Venue: | IT7-6-8 | |  |
|  |  | |  |
| Present: | Esther Chia  Soh Jun Jie  Ong Qi Yong  Leung Kai Yiu  Yan Dawei | |  |
|  |  |
| Absent with apologies: | N/A | |  |

| **S/No** | **Item** | **Action By** |
| --- | --- | --- |
|  | Meeting started at 2:30 pm |  |
| **1.**  **2.**  **3.** | **Enquiries regarding Literature Review**  Jun Jie and Qi Yong enquired about the format and contents for the literature review. Both Qi Yong and Jun Jie asked whether it was necessary to incorporate a critique section in the literature review for current industry practices. Esther replied that it is necessary to have some critique section as it shows the individual have assessed alternatives for the solution, but more importantly, the discussion must also be there to show the individual’s thought process. She elaborated that the format for the literature review is flexible as long as it is context-centric and has a logical flow to it.  **Reviewing Project Progress**  Qi Yong mentions that a new feature has been included. This feature archives news data from Bloomberg periodically. Esther then enquired about whether there is system downtime for the archiving function to take place. Qi Yong replied that there will be no system downtime but instead there may be a system lag time as new news data released from Bloomberg will not be archived until the subsequent scheduled timing. This maximum lag time is approximately 24 hours/1 day. However this does not affect the users browsing news on the website as they will not be interacting with the archived news database.  **Revision of scope for Literature Review**  Kai Yiu and Dawei revised their scope for literature review. Kai Yiu will be including a comparison of the current news analytics software that is available in the market. Dawei will be exploring the various ways news analytics is being incorporated into the various financial industry practices. | Kai Yiu & Dawei |
| **4.**  **5.** | **Any other business**  Kai Yiu and Qi Yong will need to complete the website design by 30 November 2012  **Date of next meeting**  The project team agreed that the next meeting would be held in IT7-6-8 on 3 December 2012 at 2:30pm. The meeting was closed at 3:00 pm, 26 November 2012. |  |
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Recorded by:

*Yan Dawei*

Yan Dawei

Recording Secretary

26 November 2012

Confirmed by:

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Esther Chia

Supervisor

3 December 2012